



**INDEPENDENT
ASSESSMENT
VALIDATION
SERVICES**

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INDEPENDENT VALIDATION & INTERNAL AUDIT SERVICES June 2017

(All prices include GST)

Independent validation of training products (other than TAE training products)

Validation of Assessment judgements and practices for statistically valid sample of students for a single unit of competence. Includes up to 20 students. Report provides feedback on the assessment judgements and the assessment materials.

\$550 per unit

Professional development for trainers and assessors in conducting validation

We will lead your trainers and assessors through a validation session, explaining all the processes, concepts and decisions. Conducted online or face-to-face at your RTO.

\$660 (plus travel if face-to-face)

Validation professional development package

We will lead your trainers and assessors through at least 2 validation session, explaining all the processes, concepts and decisions (online or face-to-face)

We will guide your trainers and assessors to design an action plan to implement the findings of the validation session

We will provide ongoing coaching to ensure the validation findings are implemented (fortnightly phone sessions for up to 6 months)

\$1650 first qualification (price negotiated for subsequent qualifications)

Independent Validation of TAE Training Products - Clause 1.25

Independent validation of the assessment system for delivery of TAE training products in line with the requirements of Clause 1.25 and Schedule 2 from the Standards for RTOs 2015:

\$2750 per Qualification (TAE40110, TAE50111 or TAE50211)

\$1320 per Skill Set

TAE amendment to scope applications

Review of proposed training and assessment system for TAE40116, TAE50116, TAE50216 including:

- Training and assessment strategy
- Learning and assessment materials for the following units
 - TAE40116 Certificate IV in Training and Assessment
 - TAEASS502 *Design and develop assessment tools*
 - TAEASS401 *Plan assessment activities and processes*
 - TAEASS402 *Assess competence*
 - TAEASS403 *Participate in assessment validation*
 - TAE50116 Diploma of Vocational Education and Training
 - TAEASS502 *Design and develop assessment tools*
 - TAEASS501 *Provide advanced assessment practice*
 - TAE50216 Diploma of Training Design and Development
 - TAEASS502 *Design and develop assessment tools*
 - TAEDES501 *Design and develop learning strategies*
- Trainer and assessor skills and knowledge capabilities
- Marketing materials
- Assessment system policies and procedures

\$2750 for TAE40116

\$1650 per Diploma or Skill Set

Independent external validation of the RTO assessment system including validation of up to 5 training products covering:

- Strategies for training and assessment
- Trainer/assessor qualifications
- Assessment materials (sample of two units of competency per qualification)
- Assessment judgements and practices (statistically valid sample for same two units)
- Marketing materials
- Assessment system policies and procedures

\$1320 per qualification

\$660 per unit

Internal Audit Services

Re-registration Internal Audit

Internal audit as per an ASQA Student-Centred audit approach including:

- Clauses 1.1, 1.2, 1.3, 1.7, 1.8, 1.13-1.18, 1.20, 2.3, 2.4, 3.1, 3.3, 4.1, 5.1-5.3, 7.3, 8.2
- Discussion with RTO to determine whether an expanded scope for audit is required
- Pre-audit desktop review of materials
- One to two day site visit (second day only if required)
- Review of assessment materials for up to four units of competency
- Post audit review of materials
- Comprehensive audit report

\$3696 (plus travel)

Delegate Internal Audit

Internal audit of Requirements for a Delegate Quality Management System including:

- Review of documented quality assurance system
- Review of delegate decisions made
- Review of training and assessment services
- Review of marketing

\$660 (when conducted in conjunction with Re-registration Internal Audit)
\$2200 (when conducted in isolation)

Standard 1 Internal Audit

Covers Standard 1 (excluding 1.21-1.25)

- 6 hour site visit plus pre and post audit review
- Covers review of assessment materials for two units of competency
- You receive an audit report on Standard 1

\$1760 (plus travel)

Pick and Choose Internal Audit Options

The following internal audit options involve desktop review only (no site visit) and are targeted at high-risk clauses from the Standards for RTOs 2015. This option provides a cost effective health check against specific clauses.

You receive an audit report against a selection of clauses relating to:

Assessment (one unit) \$440
Validation \$440
Certification and USI \$275
Third party arrangements \$550
Marketing & recruitment \$440
Enrolment \$440
Strategies for Training and Assessment including amount of training \$550